



Phoenix Management, Inc.

10713 North FM 620, Suite 512
Austin, TX 78726
Tel: 512 335-5663
Tel: 512 335-5536
www.pmiaus.com

October 19, 2017

Attn: Ms. Sherry McNaughton
Defense Logistics Agency
DLA Counsel - Distribution
5081 J Avenue
New Cumberland, PA 17070-5059

Subject: Freedom of Information Act Request

RE: Contract #: SP3300-13-C-0008, Hazardous Materials Management Services
Contractor: Alliance Technical Services, Inc. (DUNS: 877257212)
400 W. 24th Street, Norfolk, VA 23517-1205
Awarded: November 5, 2012
Periods of Performance: 11/1/2012 – 10/31/2017 J&A Extension: 11/1/2017 – 4/30/2018

Under the provisions of the Freedom of Information Act, 5 U.S.C. 552, Phoenix Management, Inc. (PMI) respectfully requests the following information submitted in response to the above referenced procurement:

- A complete copy of the complete current contract, including Schedule B (or Optional Form 336 as applicable) with all modifications incorporated.
- All communications between the government and the contractor related to any and all contract performance issues.

If there are any fees for searching for, or copying the records I have requested, please supply the records without informing me if the fees do not exceed \$150.00.

If all or any part of this request is denied, please cite the specific exemption(s) which justifies refusal to release the information, and inform me of the appeal procedures available to me under the law. Further, if any part is denied, please continue processing the portion that IS releasable and forward to me as soon as possible without notifying me if the fees do not exceed the previously stated amount.

I would appreciate you handling this request as quickly as possible, and I look forward to hearing from you within 20 days, as the law stipulates.

If this letter is not directed to the appropriate official to process such a Freedom of Information Act request, please immediately forward it to the appropriate official and notify me of such action. I can be reached via telephone at (512) 335-5663 or via email at gary.giarratano@pmiaus.com.

Thanks very much for your assistance.

Sincerely,

Gary J. Giarratano
President/CEO

SERVICE-DISABLED, VETERAN-OWNED SMALL BUSINESS

Inc.
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